



Public Document Pack
**MEMBER DEVELOPMENT STEERING
GROUP
AGENDA**

**WEDNESDAY 26 JUNE 2024 AT 7.30 PM
CONFERENCE ROOM 2 - THE FORUM**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillors Banks, Douris, Mitchell, Smith-Wright, Stevens (Chairman) and Taylor

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. BUDGET** (Page 2)
- 3. MEMBER DEVELOPMENT PROGRAMME** (Pages 3 - 4)
- 4. SURVEY OF MEMBERS** (Pages 5 - 7)

Please see attached the draft survey for discussion at the meeting

- 5. AOB**



Dacorum Borough Council

Exp & Inc by Strategic Directorate: Financial Year 2024/2025 - All Periods

		F7	Show Valid 'Add Info' Values	Orig Budget	Adj. Budget	Adj. Budget	Commitment	Exp / Inc	Variance	Var (%)
		F6	Show Drilldown Hierarchy	Full-Year	Full-Year	B/F - C/F	B/F - C/F	B/F - C/F	B/F - C/F	B/F - C/F
		F12	Drilldown to Transaction Details							
		F9	Drilldown to Budget Profile Details							
		F8	Drilldown to Commitment Details							
SB110 Members' Expenses										
010 Employee-Related Expenditure										
1330	Training			7,140	7,140	7,140	538.80	-1,251.00	-7,852.20	-110%
				7,140	7,140	7,140	538.80	-1,251.00	-7,852.20	-110%

Member Development Programme 2024/25

	Course	In person/Virtual	
6 th June 2024	Code of Conduct	Virtual / Completed	Must attend: Carrie Link, Edward Barradell, Fiona Guest. Graeme Elliott, Jan Maddern, John Birnie, Sadie Hobson, Sheron Wilkie
4 th July 2024	Equality, Diversity & Inclusion	Virtual/ New date TBC	Must Attend: Alan Anderson, Alex Bhinder, Collette Wyatt-Lowe, Edward Barradell, Fiona Guest, Gbola Adeleke, Goverdhan Silwal, Graeme Elliott, Jan Maddern, Caroline Smith Wright, John Birnie, Julie Banks, Nigel Durrant, Nigel Taylor, Philip Walker, Rick Freedman, Ron Tindall, Stewart Riddick
17 th September 2024	Budget Setting Process	Virtual	Must Attend: Alan Johnson, Alex Bhinder, Barbara Pesch, Carole Weston, Edward Barradell, Heather Pound, Ian Bristow, Caroline Smith-Wright, Julie Banks, Nigel Durrant, Paul Reynolds, Philip Walker, Sheron Wilkie, William Allen, Stewart Riddick
2 nd October 2024	GDPR & FOI	Virtual	Must Attend: Adrian England, Alan Anderson, Catherine McAreevey, David Deacon, Edward Barradell, Graeme Elliott, Ian Bristow, Jan Maddern, Caroline Smith-Wright, Lara Pringle, Rick Freedman, Ron Tindall, Sally Symington, Sheron Wilkie, Simi Dhyani, Toni Cox
29 th October	Community Safety & ASB Development Session	Hybrid	

Member Development Programme 2024/25

<p>26th November 2024</p>	<p>Health & Safety</p>	<p>Virtual</p>	<p>Must Attend: Claire Hobson, Edward Barradell, Fiona Guest, Graeme Elliott, Ian Bristow, Jan Maddern, Caroline Smith – Wright, John Birnie, Lara Pringle, Michela Capozzi, Nigel Durrant, Pete Hannell, Sadie Hobson, Sharon Wilkie, Terry Douris, Toni Cox, William Allen.</p>
<p>17th December 2024</p>			
<p>16th January 2025</p>			
<p>13th February 2025</p>			
<p>11th March 2025</p>			
<p>2nd April 2025</p>			

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Member Development Survey

Following a successful Member Induction programme after the elections in May 2023, the council is keen to build upon this momentum and develop a comprehensive training plan for Members for the next three years .

Members are asked to provide details of any training or further development they feel they either need or would like to assist them in their roles. This may include new training that Members feel they require or simply a refresher course to hone their skills in specific areas. This information will then be compiled along with other mandatory training that is required for specific committees, into an overall training plan.

All Members are being provided with an electronic version of the questionnaire for completion but if you would like a hard copy placed in your pigeon Hole, or you have any questions or queries about this process please do not hesitate to contact us on the details below:

Member.support@dacorum.gov.uk

Please return your completed questionnaire to either the Member Support Team by: ****

Q1) When do you prefer training to take place i.e. during the day, early afternoon or evening sessions?

Q2) What would be your preferred format for training, Please tick:

- Face to Face
- Virtual
- E-Learning

Q3) If courses or events were available online and could be completed at a time that is most convenient to you, would you be interested in taking them? Please Tick:

- Yes
- No
- Possibly

Q4) Areas of Special Interest - Please list those areas of Council work in which you would wish to develop further:

Q5) For each Mandatory session attended, please confirm how useful you found it:

Introduction to being a Councillor, picking up kit

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Development Management

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

GDPR & FOI

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Licensing

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Equality, Diversity & Inclusion

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Code of Conduct & Constitution

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Council Budget Setting

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Health & Safety

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Q6) For each External Provider session attended, please confirm how useful you found it:

Being an effective councillor provided by the EELGA

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Chair Training provided by the EELGA

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Scrutiny Training provided by the EELGA

- Really Useful
- Somewhat Useful
- Not Useful
- I did not attend

Q7) Was there anything that you felt was missing in the induction/1st year that would have been useful:

Q8) Have you accessed any of the training or useful information on the LGA website that was given in your welcome pack:

Q9) How often do you read Members News:

- Weekly
- Most/some weeks
- Less than once a month

Any other comments:

Thank you for completing this Survey